

## Appendix 6:

### Summary of proposed key changes to the licensing fees and charges

It is proposed that the following changes to the existing fees and charges structure are adopted:

#### Appendix 3 Gambling

- Removal of all Permit Transitional Application fees as they are no longer relevant.

#### Appendix 4 Miscellaneous Licensing

- Addition of a new Home Boarding Fee of £120 plus Vets Fees (initial visit) under the Animal Licensing category. It is proposed that this fee be introduced to cater for an up and coming business type – namely Boarding within domestic premises.
- Street Trading Consent Grant and Annual renewal are to be separated.
- The proposed fee for Street Trading Consent Grant is to remain the same at £490. However, it is proposed that this fee be split with a £295 non-refundable element being payable upon application to cover the authorisation procedure, with a further £195 due if the application is approved to cover regulation and enforcement.
- The proposed fee for Street Trading Consent Annual renewal is £230 as opposed to £490 to reflect the reduction in administrative duties related to renewal as opposed to grant.

#### Appendix 4 Hackney Carriage / Private Hire

- Hackney Carriage and Private Hire Vehicle Annual Licence are separated.
- The Vehicle Annual Licence (Grant and Renewal) for Hackney Carriages is increased from £315 to £375 but now includes the Unmet Demand Survey contribution of £60 which was previously charged for separately. This is in accordance with relevant guidance.
- The Private Hire Vehicle Annual Licence (Grant and Renewal) remains the same at £315 but is no longer refundable if the application is refused or for any other reason. The justification for this is that the majority of the fee relates to the cost of administering the authorisation process (including arranging hearings where necessary).
- Unmet demand Survey fee is to be removed as this is now incorporated within the Hackney Carriage Annual Licence fee.
- Due to the Deregulation Act 2015 Licensing Authorities are now required to establish a standard duration of 3 years for Hackney Carriage and Private Hire Driver Licences. However, it has been specified that a licence may be granted for a period of less than 3 years but only in the circumstances of an individual case. Therefore it is proposed that a fee of £187.25 be applied for a 3 year Joint Hackney Carriage / Private Hire Driver Licence. This fee is broken down to include £85 for year 1 (as existing), £42.50 for year 2, £42.50 for year 3 plus 3 times £5.75 to cover the annual DVLA mandate fee. The reduced rate for years 2 and 3 reflects the fact that the administrative duties will be lower in these periods.
- With regards to the 3 years for Hackney Carriage and Private Hire Driver Licences it is also proposed that the first year (£90.75) is non refundable in the event that the application is not approved or the driver is de-licensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.
- The 1 year Hackney Carriage and Private Hire Driver Licences is increased from £85 to £90.75 but now includes the Annual DVLA Mandate Fee of £5.75 which was previously charged for separately. No part of this fee is refundable in any circumstance. The justification for this is that the majority of the fee relates to the cost of administering the authorisation process (including arranging hearings where necessary).

- Vehicle Plate Holder fee is reduced from £16 to £12 to reflect actual costs.
- Due to the Deregulation Act 2015 Licensing Authorities are now required to establish a standard duration of 5 years for a Private Hire Operator Licence. However, it has been specified that a licence may be granted for a period of less than 5 years but only in the circumstances of an individual case. Therefore it is proposed that a fee of £15 plus £40 per vehicle is applied for a 1 year licence. No part of this fee is refundable in the event that the application is not approved or any other circumstances.
- The proposed fee for the 5 year Private Hire Operator Licence is £75 plus £200 per vehicle. This is simply 5 x the annual fee as the costs in administering and regulating the licence will not alter significantly from year to year. Additional vehicles added during the period of the Licence will be charged at a rate of £40 per full and partial years remaining of the Licence period. The first year (£15 plus £40 per vehicle) is non-refundable in any event. Refunds will be considered in subsequent years if the licence is surrendered or revoked during the period of the licence.